



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
PARISH COUNCIL MEETING HELD ON**

TUESDAY 21ST APRIL 2026 AT 7.30PM AT LONGWICK VILLAGE HALL

Parish Council meeting started at 7.40pm due to the Annual Meeting of the Parish overrunning.

PRESENT: Cllr Smith (Chairman), Cllr Livingston (Vice Chairman), Cllr van Apeldoorn, Cllr Ayre, Cllr Gummer, and Cllr Greengrass.

Buckinghamshire Councillors: Matthew Walsh and Gary Hall

Clerk: Tracey Martin

19 members of the public present at the start of the meeting

1. **WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received and accepted from Cllr Pennell and Cllr Atkinson.
2. **DECLARATIONS OF INTEREST:** No interests were declared.
3. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 17TH MARCH 2026:** Following a proposal by Cllr Ayre seconded by Cllr Greengrass a vote was taken and it was **resolved** by all those present to approve the minutes and the minutes were signed.
4. **UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**

Buckinghamshire Councillors proposed a meeting with Parish Councillors to review outstanding matters and agree priorities for the year ahead. The Clerk will coordinate arrangements. **Action: Clerk**

Cllr Hall and Cllr Walsh left the meeting at 7.43pm
5. **TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**
 - a. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
 - * Would this require planning
 - * Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**
 - Bellway still technically own the Common Area a new Managing Agent has been appointed and the residents have formed a steering committee which will represent their interests and ultimately take over the Management Company which owns the estate. Cllr Livingston raised concerns that some residents are opposed to the idea. It was agreed that this cannot be explored until Buckinghamshire Council are able to provide an update on the above action.
 - b. Legal matters (188): Clerk is progressing. **Action: Clerk**
6. **PLANNING - TO CONSIDER AND APPROVE COMMENTS:**

PL/26/01711/FA: Chadwell Cottage Owlswick Lane Owlswick: No objection

PL/26/02701/PIP: Crownridge Longwick Road Longwick: The Parish Council agreed to object to the application for Permission in Principle (1–2 dwellings) on the grounds of conflict with the Neighbourhood Plan housing mix, previous refusals on the site, concerns about overlooking and loss of privacy, visual impact on local character and impact on the green buffer visibility for neighbouring properties, plus the precedent it would set for further development. The proposal suggests that Longwick needs further housing but the existing plan allocated 300 homes until 2033 – this number has already been delivered.

Full objection available from the Clerk.

PL/26/02686/FA: Holly Tree Barn Owlswick Lane: No objection

PL/26/02789/KA: New Berkeley House Owlswick: The Parish Council defers to the advice of Buckinghamshire Councils Arboricultural Officer. Should the application be approved, the Council recommends that replacement tree planting is secured by condition to ensure no net loss of tree cover and to maintain the character and amenity of the area.

Change of status:
PL/25/6400/FA: 36 Wayfarers End, Longwick: Conditional permission
25/06122/FUL: Maccabee Kennels Bar Lane Owlswick: Conditional permission

7. **TO RATIFY THE DECISION TAKEN BY THE CLERK TO SPEND AN ADDITIONAL £120 FOR FENCING TO REMAIN IN PLACE UNTIL THE POST INSPECTION REPORT HAD BEEN COMPLETED:** The Clerk's delegated decision to authorise an additional £120 for temporary fencing prior to the post-installation inspection was noted and ratified.

8. **PAYMENTS FOR APPROVAL APRIL 2026:**

Payee	Net	VAT	Gross	Comment
Tracey Martin	£60.99		£60.99	Clerk Salary - Diff between S/O
HMRC	£111.20		£111.20	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
K Wharton Fencing	£1,988.00		£1,988.00	Repairs to kissing gates
Caloo	£685.00	£137.00	£822.00	Post inspection & Fencing
Everything Figures	£141.00	£28.20	£169.20	Payroll Processing
Blades	£2,754.00	£550.80	£3,304.80	Grass cutting & Fertilising
Lightfoots	£552.00	£101.40	£653.40	Legal fees - Owlswick VG
P A Spittles	£18,172.00	£3,634.40	£21,806.40	All weather surfacing
Keith Smith	£86.62		£86.62	Securing football goals
WTG Consultants	£137.50		£137.50	Internal Audit Final

Following a proposal by Cllr van Apeldoorn seconded by Cllr Ayre it was **resolved** by all those present to approve the payments.

Zempler Card Payments:

Payee	Net	VAT	Gross	Comment
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Amazon	£4.79		£4.79	Magnets for noticeboard
Costco	£949.95	£189.99	£1,139.94	Six folding picnic benches

Directs Debits, Standing orders:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£44.25	£3.75	£48.00	Electricity
Nest	£48.26		£48.26	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge
ICO	£47.00		£47.00	Annual Fee (8th May 2026)

9. **TO NOTE YEAR END ACCOUNTS:** The year-end accounts had been circulated in advance of the meeting and were duly noted by Council. Cllr Ayre will carry out the year end check and report back to Council next month.
10. **TO APPROVE ADDITIONAL EXPENDITURE FOR THE NEIGHBOURHOOD PLAN:** Following a proposal by Cllr Smith and seconded by Cllr van Apeldoorn, it was **resolved** to approve a further expenditure budget of up to £500 for Thomas Design Regeneration & Consultation Ltd, for working party meetings to take place in order to evaluate the implications of the draft Bucks Local Plan and how this impacts the review and development of our Neighbourhood Plan. There is a need to prepare our strengthened background policies for updating our plan ready for publication of the Bucks Local Plan and its final proposals. This is due for publication in July and will show any demands being placed on the Parish, when we can finally move ahead with appropriate adjustment of our Neighbourhood Plan using our refined and strengthened policies.
11. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
- a. The Clerk reported a complaint received regarding noise and antisocial behaviour on the MUGA. Following discussion, it was agreed that no action could be taken by the Parish Council at this time, and that any incidents of antisocial behaviour should be reported directly to the Community Police Officer. The Clerk also noted that the resident had raised concerns relating to planning permission and potential environmental health noise issues. It was agreed that the Clerk would reiterate that such matters must be reported through the appropriate official channels. Clerk to respond to resident. **Action: Clerk**

12. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Gummer met with representatives of Risborough Youth Club to gain an understanding of how the club operates and the services it provides to the community. Options are now being explored to identify opportunities for collaboration that could benefit young people in Longwick.
 - b. Cllr Smith and Cllr Livingston had attended the Parish Liaison meeting which was useful.
13. **TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next meeting is the Annual Meeting of the Council and will take place on Tuesday 19th May 2026 starting at 7.30pm at Longwick Village Hall.
14. **TO CONSIDER BOLLARDS AT THE END OF THE BRIDLE WAY / WALNUT TREE LANE:** Following a proposal by Cllr van Apeldoorn seconded by Cllr Livingston a vote was taken and all Councillors were in favour and it was **resolved** to approve the quote from Bollard Security at a cost of £2600 inclusive of VAT which includes a 24-month guarantee. Local Landowners have been consulted and are happy with this proposal.
15. **PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, A RESOLUTION IS REQUIRED TO EXCLUDE THE PUBLIC AND PRESS TO PROTECT THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED DURING CONSIDERATION OF ITEM 16 ON THE AGENDA:** Following a proposal by Cllr Smith seconded by Cllr Gummer a vote was taken and all Councillors were in favour and it was **resolved** to exclude the press and public.
16. **CONFIDENTIAL MATTERS – TO CONSIDER STAFFING MATTERS:** Following a proposal by Cllr Ayre seconded by Cllr Livingston and it was **resolved** by all those present to regrade the Clerk’s salary to SCP 19 which will be backdated to 1st April 2025. It was also **resolved** that the Clerks contract will be reviewed to be in line with the model contract and this would be brought back for approval at the May meeting.
17. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: TO RESOLVE THAT THE PUBLIC AND PRESS BE RE ADMITTED TO THE MEETING:** Following a proposal by Cllr Smith seconded by Cllr Livingston a vote was taken and all Councillors were in favour and the press and public were readmitted to the meeting. There was no press or public but the Clerk rejoined the meeting.

There being no further business the meeting closed at 8.49pm

Chair..... Date.....